Help Guide for Making a Party Invitation

You will need to include

- **1. To:** [add the name of the person you are inviting]
- 2. From: [your name so they know who is inviting them]
- **3. When:** [the date and the time]
- **4.** Where: _____ [the 'venue' where the party is happening]
- 5. RSVP: _____ [your contact information so that they can let you know if they can come!]
- 6. What is being celebrated: Is it a birthday, anniversary, religious celebration, just a fun celebration
- 7. Extra Information:

[Fancy dress or themed clothing? Do they need to bring anything?]

See below for example party invitations

Remember: Information needs to be clear, easy to read and accurate.





RSVP by November 18th to Stacey Davidson 555.555.1234 or email@email.com

The happy couple will arrive at 8:30pm, so please don't be late!





Extension Work: Have fun thinking about how you would **decorate your party** to make it look really cool! **What food** would you have?

