



## Important Dates:

**Wednesday 21st  
December - Finish for  
Christmas.**

**Tuesday 3rd January  
Return to work.  
Begin Rotation 2.**

**Thursday 19th  
January - Project  
Search Visit by Anne  
O'Bryan.**

**Thursday 9th  
February - Heathrow  
Jobs and Careers Fair.**

## Rotation 1

The Project SEARCH Interns have been welcomed by the staff at the Marriott Hotel and now feel that they are part of the Marriott team. Some Interns were anxious about beginning work in a department where they did not know their co-workers or their job tasks. With the support of the Marriott and Project SEARCH staff, all 10 Interns have successfully completed their Rotation 1 work

placements. When they mastered their original tasks, the Interns were given new tasks to learn, so that they were always challenged and could achieve their full potential. Strong and successful working relationships have



been formed and some Interns have said that they

are sad to be leaving their current departments and work colleagues. The Interns have learnt new work skills that improve their employability, and they have updated their C.V's to show this. As well as work skills, the Interns have also improved their social and independence skills. They are all able to travel to and from work independently. It has been wonderful to see how the confidence of our Interns has grown and some are now willing to take on jobs that they felt unable to attempt at the beginning of the course.

## Meet The Team Evening

On 18th October we held our first meeting of the academic year with Interns and their parents. Project SEARCH and Marriott staff were on hand to provide

information about the course and how the Interns had settled in. Afterwards, Interns gave their parents a tour of their Rotation I work areas. It was good to

receive so much positive feedback from families. They all reported that the Interns were full of enthusiasm about the beginning of their Project SEARCH experience.



## Celebration of Achievement Evening

On 24th November, Project SEARCH Interns were invited to the Celebration of Achievement Evening at Meadow School. Some Interns were presented with certificates for courses they completed in their final year at

school, while others went along to help with setting up, serving refreshments, tidying away and informing parents and students about Project SEARCH. Marriott staff Linda Hawkins and Fiona Conlon-Benz were the ceremony's

guest speakers and they also presented the students with their certificates. Meadow staff enjoyed seeing photographs of their ex-pupils at work and finding out about their work placements at the Marriott.



**Jason Mann**  
October  
Intern of the Month

## Reviews and Employment Planning Meetings

On 6th and 13th December, Reviews and Employment Planning Meetings were held. Parents, Interns and staff were invited to review Rotation 1 placements. Employment Planning Meetings look at the

successes of the Intern as well as the steps they need to take to be ready for employment. All Interns had prepared information about their jobs which they presented in their meetings. A Rotation Review provided

written feedback from hotel department staff and Interns were asked to give their opinions on their progress. Parents are encouraged to actively support Interns in their search for employment.



**Michael Vickery**  
November  
Intern of the Month

## Intern of the Month

Since October, the Project SEARCH team have been voting for an Intern of the Month. The choice has been made difficult by the fact that so many Interns have been

working hard and achieving beyond our expectations. Every three months, the name of each Intern of the Month will be put forward for the Marriott Intern of the

Quarter prize. So far 2 well deserved Intern of the Month certificates have been awarded to Jason Mann in October and Michael Vickery in November. Well done to all nominees.

## Christmas Lunch

On Thursday 15th December, all Interns were invited to the Marriott Staff Christmas lunch. They enjoyed a three course meal and were waited on by the Marriott management team. Everybody enjoyed their lunch although one Intern wanted to know when the dancing would start!



## Visit to Uxbridge

On Monday 19th December, Interns visited Uxbridge Job Centre to help them with their job searching skills. They were shown how to use the Job Centre and its computer system to search for current vacancies.

Afterwards, the Interns were encouraged to work on their communication skills by enquiring about any possible vacancies in the local shops. Understanding and using the various methods of job searching

is an important part of the Project SEARCH course, and the interns gained valuable knowledge and skills that can be used in their future search for employment. As well as their job searching Interns enjoyed a group lunch.

## Merry Christmas

Rotation 1 has come to an end and the Interns have completed their first cycle of employment. They have typed a letter resigning from their first placement and produced a letter of application for their

second one. C.V's have been updated and Interns have been interviewed by their new department staff. We are now looking forward to the start of Rotation 2 when we return to work on

Tuesday 3rd January. All staff involved with Project SEARCH wish you a very merry Christmas and a happy new year.

