

Provider access policy statement

Meadow High School



Created by:	A. Fabisch	Date: 25.11.2020
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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Meadow High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships/ **supported apprenticeships/ internships**
- Understand how to make applications for the full range of academic and technical courses (incl. parental involvement)

All of our students have an **EHCP**, so they require a **personalized approach** to accessing information about technical qualifications and apprenticeship opportunities. The school will ensure that this information is shared in a way that meets their individual needs, with appropriate adaptations to **how and when** it is delivered. We are committed to providing **meaningful interactions** with employers and education providers at each Key Stage, ensuring these experiences are appropriate and beneficial for our pupils.

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mrs Fabisch, Career's Leader.

Telephone: 01895443310, ext.241

Email: afabisch@meadowhighschool.org

4.2 Opportunities for access

A number of events are integrated into the school careers programme, which would potentially offer providers an opportunity to come into school to speak to students and/or their parents. The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning. Access to students and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities. *As all of our pupils have an EHCP plan, we additionally allow and encourage providers' and employers' access to students, parents/careers related to careers activities that can enhance pupils' independence and employability skills.* Please speak to our Career's Leader to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Providers will be expected to meet the school's safeguarding requirements which can be found in the Safeguarding Policy Statement accessible on the school website.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

The school will endeavor to make rooms and resources available for discussions between the provider and students, as appropriate to the activity and timing. This will all be discussed and agreed in advance of the visit with the Career's Leader. Providers are welcome to provide relevant brochures and other material specifically related to technical courses and apprenticeships; these will be made available to students in the Careers section of the school Library.

5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Mrs Fabisch, the Career's Leader

This policy will be reviewed by *Mrs Fabisch, Assistant Headteacher/ Career's Leader*. At every review, the policy will be approved by the governing board and the Head teacher.