

***Issued: July 2022***

## **KEY DATES FOR 2022/23: WHOLE SCHOOL**

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We will also be running school tours on the following dates; Friday 30th September, Friday 28th October, Friday 25th November, Friday 9th December, Friday 27th January, Friday 24th February, Friday 24th March, Friday 28th April, Friday 26th May, Friday 30th June and Friday 14th July.

## Key Dates for PW1 - Years 7-14

Assistant Headteacher: Miss A Willis

Team Leader (TAs): Mr Z Haines

AUTUMN TERM 2022	
Thursday 1 September	Training Day 1- SCHOOL CLOSED TO PUPILS (Whole School)
Friday 2 September	Training Day 2- SCHOOL CLOSED TO PUPILS (Whole School)
Monday 5 September @ 9am	BACK TO SCHOOL FOR PUPILS - 9am start
5 - 9 September	Pupils remain in form groups
Friday 16 September	Jeans for Genes (Charity Event)
Thursday 22 September	Official Opening Ceremony (whole school)
Friday 23 September	Individual Pupil Photographs (whole school)
Thursday 29 & Friday 30 September	Bronze D of E expedition (selected KS4 students)
Thursday 6 October	Meet the Tutor Evening (whole school)
Friday 21 October	Halloween Sale
24 - 28 October	HALF TERM HOLIDAY
Date TBC	Humanities Week (whole school)
Wednesday 2 November (5pm)	Home Reading Support for Parents/Carers (virtual)
Friday 4 November (1.40pm-3.00pm)	Home Reading Support for Parents/Carers (on site)
w/c 7 November	Poppy Appeal (Charity Event)
Friday 11 November	Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)
Friday 18 November	Children In Need Day (Charity Event)
Thursday 24 November (7pm-9pm)	Celebration of Achievement (Pathway 1: Years 12, 13,14 only)
Thursday 8 December	Christmas Craft Afternoon & Winter Performance (Pathway 1)
w/c 12 December	Christmas Grotto
Tuesday 13 December	Pantomime Visit (Pathway 1 KS4 pupils)
Wednesday 14 December	Pantomime Visit (Pathway 1 KS5 pupils)
Thursday 15 December	Pantomime Visit (Pathway 1 KS3 pupils)
Date TBC	Lower School Christmas Lunch (Pathway 1 pupils)
Friday 16 December	Big Breakfast - whole school
Friday 16 December	LAST DAY OF TERM - School finishes at 2pm
19 December - 2 January	CHRISTMAS HOLIDAYS
SPRING TERM 2023	
Tuesday 3 January	BACK TO SCHOOL FOR PUPILS - 9am start
30 January - 3 February	Maths Faculty Week (whole School)
13 February - 17 February	HALF TERM HOLIDAY
Monday 20 February	Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)
27 February - 3 March	World Book Day Week
Thursday 2 March	Non-uniform World Book Day
Thursday 9 March	Literacy Event (Pathway 1)
Friday 17 March	Comic Relief / Sports Relief (Charity Event)
Date TBC	Devon Residential Trip (Selected pupils)
Tuesday 21 March	Odd Sock Day - Downs Syndrome Awareness
w/c 27 March	Easter Egg Hunt
Friday 31 March	LAST DAY OF TERM - School finishes at 2pm
3 April - 14 April	EASTER HOLIDAYS
SUMMER TERM 2023	
Monday 17 April	BACK TO SCHOOL FOR PUPILS - 9am start.
Date TBC	Class Photos (whole school)
19 - 21 April	Silver D of E Expedition (Pathway 1 - selected KS5 pupils)
Monday 1 May	MAY DAY BANK HOLIDAY - SCHOOL IS CLOSED

Thursday 4 May	Star Wars Day (non-uniform)
22 - 26 May	Centre Parks Residential - Life Skills (selected KS4/5 pupils)
22 - 26 May	Life Skills Activities Week (selected KS4/5 pupils)
<b>29 May - 2 June</b>	<b>HALF TERM HOLIDAY</b>
<b>Monday 5 June</b>	<b>Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)</b>
19 - 23 June	Meadow Festival of Colour Week
Wednesday 21 June	London Ballet Company Visit
Friday 23 June	Whole School Parade Day
Friday 30 June	Leavers Assembly ( <b>Year 12 13 &amp; 14</b> leavers only)
3 - 6 July	Annual Reports sent home
<b>Date TBC</b>	<b>Sports Day (whole school)</b>
<b>Date TBC</b>	<b>Transition Day (whole School)</b>
<b>Date TBC</b>	<b>Sports Week</b>
Friday 7 July	Musical/camping festival (pathway 1)
Tuesday 11 July	Parents Evening (whole school)
Thursday 13 July	Prom ( <b>Pathway 1: Years 11, 12, 13 &amp; 14</b> )
Friday 21 July 2023 @2pm	LAST DAY OF TERM - School finishes at 2pm

## Key Dates for Years 7 & 8

Assistant Headteacher: Mr M Rainsbury

Team Leader (TAs): Ms C Green

<b>AUTUMN TERM 2022</b>	
<b>Thursday 1 September</b>	<b>Training Day 1- SCHOOL CLOSED TO PUPILS (Whole School)</b>
<b>Friday 2 September</b>	<b>Training Day 2- SCHOOL CLOSED TO PUPILS (Whole School)</b>
Monday 5 September @ 9am	BACK TO SCHOOL FOR PUPILS - 9am start
5 - 9 September	Pupils remain in form groups
Friday 16 September	Jeans for Genes (Charity Event)
Thursday 22 September	Official Opening Ceremony (whole school)
Friday 23 September	Individual Pupil Photographs - whole school
Thursday 6 October	Meet the Tutor Evening - whole school
Friday 21 October	Halloween Sale
<b>24 - 28 October</b>	<b>HALF TERM HOLIDAY</b>
<b>Date TBC</b>	<b>Humanities Week (whole school)</b>
Wednesday 2 November (5pm)	Home Reading Support for Parents/Carers (virtual)
Friday 4 November (1.40pm-3.00pm)	Home Reading Support for Parents/Carers (on site)
w/c 7 November	Poppy Appeal (Charity Event)
<b>Friday 11 November</b>	<b>Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)</b>
Friday 18 November	Children In Need Day (Charity Event)
<b>Date TBC</b>	<b>Lower School Christmas Lunch (Year 7 &amp; 8)</b>
w/c 12 December	Christmas Grotto
Friday 16 December	Big Breakfast - whole school
Friday 16 December	LAST DAY OF TERM - School finishes at 2pm
<b>19 December - 2 January</b>	<b>CHRISTMAS HOLIDAYS</b>
<b>SPRING TERM 2023</b>	
Tuesday 3 January	BACK TO SCHOOL FOR PUPILS - 9am start
30 January - 3 February	Maths Faculty Week (whole School)
<b>13 February - 17 February</b>	<b>HALF TERM HOLIDAY</b>
<b>Monday 20 February</b>	<b>Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)</b>
27 February - 3 March	World Book Day Week
Thursday 2 March	Non-uniform World Book Day
Friday 17 March	Comic Relief / Sports Relief (Charity Event)
<b>Date TBC</b>	<b>Devon Residential Trip (Selected pupils)</b>
Tuesday 21 March	Odd Sock Day - Downs Syndrome Awareness
w/c 27 March	Easter Egg Hunt
Friday 31 March	LAST DAY OF TERM - School finishes at 2pm

<b>3 April - 14 April</b>	<b>EASTER HOLIDAYS</b>
<b>SUMMER TERM 2023</b>	
Monday 17 April	BACK TO SCHOOL FOR PUPILS - 9am start.
Date TBC	Class Photos (whole school)
<b>Monday 1 May</b>	<b>MAY DAY BANK HOLIDAY - SCHOOL IS CLOSED</b>
<b>29 May - Friday 2 June</b>	<b>HALF TERM HOLIDAY</b>
Thursday 4 May	Star Wars Day (non-uniform)
<b>Monday 5 June</b>	<b>Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)</b>
19 - 23 June	Meadow Festival of Colour Week
Friday 23 June	Whole School Parade Day
Date TBC	Sports Day (whole school)
3 - 6 July	Annual Reports sent home
Tuesday 11 July	Parents Evening (whole school)
Date TBC	Transition Day (whole School)
Date TBC	Sports Week
Friday 21 July 2023 @2pm	LAST DAY OF TERM - School finishes at 2pm

## Key Dates for Years 9, 10 and 11

Assistant Headteacher: Ms J Richards

Team Leader (TAs): Mrs M Newman

<b>AUTUMN TERM 2022</b>	
Thursday 1 September	Training Day 1- SCHOOL CLOSED TO PUPILS (Whole School)
Friday 2 September	Training Day 2- SCHOOL CLOSED TO PUPILS (Whole School)
Monday 5 September @ 9am	BACK TO SCHOOL FOR PUPILS - 9am start
5 - 9 September	Pupils remain in form groups
Friday 16 September	Jeans for Genes (Charity Event)
Thursday 22 September	Official Opening Ceremony (whole school)
Friday 23 September	Individual Pupil Photographs (whole school)
Thursday 6 October	Meet the Tutor Evening (whole school)
Friday 21 October	Halloween Sale
<b>24 - 28 October</b>	<b>HALF TERM HOLIDAY</b>
Date TBC	Humanities Week (whole school)
Wednesday 2 November (5pm)	Home Reading Support for Parents/Carers (virtual)
Friday 4 November (1.40pm-3.00pm)	Home Reading Support for Parents/Carers (on site)
w/c 7 November	Poppy Appeal (Charity Event)
<b>Friday 11 November</b>	<b>Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)</b>
Friday 18 November	Children In Need Day (Charity Event)
Date TBC	Lower School Christmas Lunch (Y9 only)
Date TBC	Upper School Christmas Lunch (Year 10 & 11 only)
w/c 12 December	Christmas Grotto
Friday 16 December	Big Breakfast - whole school
Friday 16 December	LAST DAY OF TERM - School finishes at 2pm
<b>19 December - 2 January</b>	<b>CHRISTMAS HOLIDAYS</b>
<b>SPRING TERM 2023</b>	
Tuesday 3 January	BACK TO SCHOOL FOR PUPILS - 9am start
Wednesday 4 January	Drama Show Trip (Year 11 pupils)
30 January - 3 February	Maths Faculty Week (whole School)
<b>13 February - 17 February</b>	<b>HALF TERM HOLIDAY</b>
<b>Monday 20 February</b>	<b>Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)</b>
27 February - 3 March	World Book Day Week
Wednesday 1 March	Drama Trip (Year 11 pupils)
Thursday 2 March	Non-uniform World Book Day

Friday 17 March	Comic Relief / Sports Relief(Charity Event)
<b>Date TBC</b>	<b>Devon Residential Trip (Selected pupils)</b>
Tuesday 21 March	Odd Sock Day - Downs Syndrome Awareness
w/c 27 March	Easter Egg Hunt
<b>Date TBC</b>	<b>Options Evening for Year 9</b>
Friday 31 March	LAST DAY OF TERM - School finishes at 2pm
<b>3 April - 14 April</b>	<b>EASTER HOLIDAYS</b>
<b>SUMMER TERM 2023</b>	
Monday 17 April	BACK TO SCHOOL FOR PUPILS - 9am start.
<b>Date TBC</b>	<b>Class Photos (whole school)</b>
<b>Monday 1 May</b>	<b>MAY DAY BANK HOLIDAY - SCHOOL IS CLOSED</b>
Thursday 4 May	Star Wars Day (non-uniform)
<b>29 May - 2 June</b>	<b>HALF TERM HOLIDAY</b>
<b>Monday 5 June</b>	<b>Annual Review Day- SCHOOL CLOSED TO PUPILS (Whole School)</b>
19 - 23 June	Meadow Festival of Colour Week
Wednesday 21 June	London Ballet Company Visit
Friday 23 June	Whole School Parade Day
<b>Date TBC</b>	<b>Year 11 Work Experience Week (Year 11 only)</b>
<b>Date TBC</b>	<b>Sixth Form Options Evening (Year 11 going to Sixth Form next year)</b>
<b>Date TBC</b>	<b>Sports Day (whole school)</b>
Friday 30 June	Leavers Assembly (Year 11 leavers only)
<b>Date TBC</b>	<b>Transition Day (whole school)</b>
<b>Date TBC</b>	<b>Sports Week</b>
3 - 6 July	Annual Reports sent home
Tuesday 11 July	Parents Evening (whole school)
Thursday 13 July	Prom (Year 11 only)
Friday 21 July @2pm	LAST DAY OF TERM - School finishes at 2pm

## Key Dates for 6th Form - Years 12, 13 and 14

Assistant Headteacher, Sixth Form: - Ms M Taylor

Team Leader (TAs): Miss L Carter

<b>AUTUMN TERM 2022</b>	
<b>Thursday 1 September</b>	<b>Training Day 1- SCHOOL CLOSED TO PUPILS (Whole School)</b>
<b>Friday 2 September</b>	<b>Training Day 2- SCHOOL CLOSED TO PUPILS (Whole School)</b>
Monday 5 September @ 9am	BACK TO SCHOOL FOR PUPILS - 9am start
5 - 9 September	Pupils remain in form groups
Friday 16 September	Jeans for Genes (Charity Event)
Thursday 22 September	Official Opening Ceremony (whole school)
Friday 23 September	Individual Pupil Photographs (Whole School)
Thursday 6 October	Meet the Tutor Evening (Whole School)
Friday 21 October	Halloween Sale
<b>24 - 28 October</b>	<b>HALF TERM HOLIDAY</b>
<b>Date TBC</b>	<b>Humanities Week (whole school)</b>
Wednesday 2 November (5pm)	Home Reading Support for Parents/Carers (virtual)
Friday 4 November (1.40pm-3.00pm)	Home Reading Support for Parents/Carers (on site)
w/c 7 November	Poppy Appeal (Charity Event)
<b>Friday 11 November</b>	<b>Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)</b>
Friday 18 November	Children In Need Day (Charity Event)
Thursday 24 November (7pm-9pm)	Celebration of Achievement Evening (Year 12, 13 & 14)
<b>Date TBC</b>	<b>Upper School Christmas Lunch (Year 12, 13 &amp; 14)</b>
w/c 12 December	Christmas Grotto
Friday 16 December	Big Breakfast (Whole School)
Friday 16 December	LAST DAY OF TERM - School finishes at 2pm
<b>19 December - 2 January</b>	<b>CHRISTMAS HOLIDAYS</b>

<b>SPRING TERM 2023</b>	
Tuesday 3 January	BACK TO SCHOOL FOR PUPILS - 9am start
30 January - 3 February	Maths Faculty Week (whole School)
<b>13 February - 17 February</b>	<b>HALF TERM HOLIDAY</b>
<b>Monday 20 February</b>	<b>Annual Review Day - SCHOOL CLOSED TO PUPILS (Whole School)</b>
<b>Date TBC</b>	<b>Project Search Open Evenings (Year 12.13 &amp; 14)</b>
27 February - 3 March	World Book Day Week
Thursday 2 March	Non-uniform World Book Day
Friday 17 March	Comic Relief / Sports Relief(Charity Event)
<b>Date TBC</b>	<b>Devon Residential Trip (Selected pupils)</b>
Tuesday 21 March	Odd Sock Day - Downs Syndrome Awareness
w/c 27 March	Easter Egg Hunt
<b>Date TBC</b>	<b>Work Experience Week (Year 12 and 13 only)</b>
Friday 31 March	LAST DAY OF TERM - School finishes at 2pm
<b>3 April - 14 April</b>	<b>EASTER HOLIDAYS</b>
<b>SUMMER TERM 2023</b>	
Monday 17 April	BACK TO SCHOOL FOR PUPILS - 9am start.
<b>Date TBC</b>	<b>Class Photos (whole school)</b>
<b>Monday 1 May</b>	<b>MAY DAY BANK HOLIDAY - SCHOOL IS CLOSED</b>
Thursday 4 May	Star Wars Day (non-uniform)
<b>29 May - 2 June</b>	<b>HALF TERM HOLIDAY</b>
<b>Monday 5 June</b>	<b>Annual Review Day- SCHOOL CLOSED TO PUPILS (Whole School)</b>
19 - 23 June	Meadow Festival of Colour Week
Wednesday 21 June	London Ballet Company Visit
Friday 23 June	Whole School Parade Day
Date TBC	Options Evening - <b>Sixth Form</b> (subject options for next year)
Date TBC	Sports Day (whole school)
Thursday 29 June	Year 14 Trip (all day)
Friday 30 June	Leavers Assembly ( <b>Year 12 13 &amp; 14</b> leavers only)
<b>Date TBC</b>	<b>Transition Day (whole School - except Year 14s and leavers)</b>
<b>Date TBC</b>	<b>Sports Week</b>
<b>Date TBC</b>	<b>Project SEARCH Open Evening</b>
3 - 6 July	Annual Reports sent home
Tuesday 11 July	Parents Evening (whole school)
Thursday 13 July	Prom ( <b>Year 12, 13 &amp; 14</b> )
Friday 21 July @2pm	LAST DAY OF TERM - School finishes at 2pm

#### SCHOOL DAY

Registration / Reading Intervention	09.00	09.50
Lesson 1	09.50	10.30
Lesson 2	10.30	11.10
Break	11.10	11.25
Lesson 3	11.25	12.05
Lesson 4	12.05	12.45
Lunch - 1st sitting	12.45	13.10
Lunch - 2nd sitting	13.10	13.34
Afternoon Registration	13.35	13.40
Lesson 5	13.40	14.20
Lesson 6	14.20	15.00
Dismissal	15.00	15.05



## Meadow High School Information

### School Contact Details

Meadow High School  
Royal Lane,  
Uxbridge,  
Middlesex,  
UB8 3QU

**Telephone:** 01895 443310

Reception is open:  
Monday - Thursday 8.00am to 4.15pm  
Friday - 8.00am - 4.00pm

**Email:** [meadow@meadowhighschool.org](mailto:meadow@meadowhighschool.org)

**Website:** [www.meadowhighschool.org](http://www.meadowhighschool.org)

**Chair of Governors:** Mr R Burton

### Senior Leadership Team

Mrs J Rigby – Headteacher  
Ms C Caddell – Deputy Headteacher  
Ms M Taylor – Assistant Head, Sixth Form  
Ms J Richards – Assistant Head, Years 9/10/11  
Mr M Rainsbury – Assistant Head, Years 7/8  
Ms A Willis – Assistant Head, PW1

### Faculty Heads

English - Mrs A Sugden  
Maths - Mrs A Mistry  
Science & Technology: Mrs P Shukla  
Humanities: Miss E Bergin  
Vocational: Mrs A Fabisch  
Arts: Miss C Kepinska  
Physical Education: Mr C Morgan

### Therapy

Ms J Kerin - Occupational Therapist  
Ms H Bains - Speech and Language Therapist  
Mrs R Sohal - Rehabilitation Assistant  
Ms T Lari - Rehabilitation Assistant  
Ms R Anderson - Rehabilitation Assistant

### Welfare

Mrs K Bentley - Welfare Lead  
Mrs A Wallington - Personal Health & Wellbeing  
Mr P Heffernan - Welfare Administrator Officer

### Safeguarding

If you have a concern about the safety or welfare of a pupil, please ask to speak to a member of Meadow staff who deals with Safeguarding. Safeguarding is sometimes called Child Protection. All staff at Meadow receive Safeguarding / Child Protection Training. Our Safeguarding and Child Protection Policy can be found under our Policies page on the School Website. Our Safeguarding Team are:

**Mrs J Rigby** (Headteacher) Designated Safeguarding Lead  
**Ms C Caddell** (Deputy Headteacher) Deputy Designated Safeguarding Lead  
**Mrs M Taylor** (Assistant Head, Year 12, 13 and 14) Deputy Designated Safeguarding Lead  
**Ms J Richards** (Assistant Head, Year 9, 10 and 11) Deputy Designated Safeguarding Lead  
**Mr M Rainsbury** (Assistant Head, Year 7 and 8) Deputy Designated Safeguarding Lead  
**Ms A Willis** (Assistant Head, Pathway 1) Deputy Designated Safeguarding Lead  
**Mrs A Fabisch** (Careers Lead, Deputy Head for KS5 / Sixth form) Deputy Designated Safeguarding Lead  
**Mrs K Bentley** (Welfare Lead)

### Pupil Absence

If your child is unwell or unable to attend school for any reason, please phone the school telephone number and leave a message on the pupil absence line BEFORE 9.00am on the first day of absence to explain the absence. Please state the child's full name, tutor group (if possible) and reason for absence (e.g. - unwell - please give specific details of illness or absence). Please notify the school everyday of your child's absence and provide medical evidence upon their return to school in the form of prescribed medication or appointment cards.

Where possible all non emergency appointments should be made after school or school holidays. If your child has a medical or dental appointment during the school day, please ensure you inform the class teacher, via the link book, in advance. Please ensure you inform the Transport Department of any changes to transport. We also need a copy of the appointment letter or card to keep on your child's attendance record.

**School Tel:** 01895 443310

**Privacy Notice - Pupil**

The General Data Protection Regulations May 2018 (GDPR)

**We at Meadow High School are a data controller for the purposes of GDPR. We collect personal information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data.**

For more information about our Privacy Policy and how we protect pupil data please visit our website

[www.meadowhighschool.org/Key Information/Privacy Statement](http://www.meadowhighschool.org/Key%20Information/Privacy%20Statement)

**For more information about the school; policies, latest news and weekly news bulletin, letters home, lunch menu, school uniform, and much more please visit the School Website**

[www.meadowhighschool.org](http://www.meadowhighschool.org)